



Punjab State Biotech Corporation

(Department of Science, Technology & Environment, Punjab)

Camp Office: C-134, Industrial Focal Point, Phase VIII, Mohali – 160071

Phone: 0172 5020893, 5020896; Email : biotechparkmohali@gmail.com

Advt. No. PSBC/2021 /02

Punjab State Biotech Corporation invites applications to fill up the following post purely on contractual basis, initially for a period of one (01) year extendable as per requirement:

(i) **Name of the Post: Assistant Manager - (01 no.)**

Gross Monthly remuneration: Rs. 45,000 per month

Qualifications & Experience: Graduate with MBA from a recognized institute with minimum 2 years experience in Industry/ Developmental Projects.

Desirable Experience: Experience in Business Development/ Public Private Partnerships/ Project Management/ Industrial promotion/ Entrepreneurship promotion

Age: 37 yrs or below

Job Profile: To assist in following activities:

- Promotion of Life Sciences Sector
- Public Private Partnership for Infrastructure development
- Enabling ecosystem for Start-ups /Entrepreneurship
- Business Development/ Marketing of Services
- Capacity building activities for Stakeholders
- Any other related job assigned

The above is indicative job profile and may vary as per needs of the Corporation from time to time

- o Candidates having requisite qualifications and experience may submit application in the prescribed format **PROFORMA-I** which is available on the website of PBTI i.e. www.pbttilabs.com along with the demand draft (Non-refundable) of Rs.500/- in favour of "Punjab State Biotech Corporation" payable at Chandigarh/Mohali and accompanied with the copy of following documents be submitted on or before the **due date i.e. 12.11.2021:**

- 1) Matriculation Certificate (for age proof) ;
- 2) Certificate of Qualifying Degree/Diploma along with mark sheets ;
- 3) Certificates of other qualifications, if any ;
- 4) Certificates in proof of experience clearly indicating the length and line of experience as per eligibility conditions ;
- 5) Community certificate, if applicable ;
- 6) DD for Rs.500/- for UR applicants in original. (Applicant are required to mention the name & post applied for on back side of DD on or before due date. No fee will be payable by Schedule Caste (SC)/ Schedule Tribes (ST) candidates.

After sending the hard copy, the candidates are also required to send a soft copy in M.S. Word format of the **PROFORMA-II** through e-mail on PSBC's e-mail address i.e. : biotechparkmohali@gmail.com

Incomplete or without fees applications will not be considered. The Appointing Authority reserves the right to reject any or all applications without assigning any reason.

AF&AO