

# Punjab State Biotech Corporation

(Department of Science, Technology & Environment, Punjab)

Registered Office: Knowledge City, Sector 81, Mohali-160055

Camp Office: Punjab Biotechnology Incubator

SCO 7-8, Phase V, Mohali – 160059, Phone: 0172 5020893, 5020895; Email: [biotechparkmohali@gmail.com](mailto:biotechparkmohali@gmail.com)

Advt. No. PSBC/2019 / 02

Punjab State Biotech Corporation(Section 8 Company) invites applications to fill up the following posts purely on contractual basis, initially for a period of one (01) year extendable as per requirement:

(i) **Name of the Post: Deputy General Manager**

**Gross Monthly remuneration:** Rs.1,40,000 per month

**Qualifications & Experience:** Graduate with MBA from a recognized and reputed institute with Minimum 15 years experience in Industry/ Developmental Projects out of which 5 years should be at Senior Management level

**Desirable Experience:** Experience in Business Development/ Public Private Partnerships/ Project Management/ Industrial promotion/ Entrepreneurship promotion

**Age:** 50 yrs or below

**Job Profile:** The candidate is expected to perform the following jobs:

- Promotion of Life Sciences Sector
- Public Private Partnership for Infrastructure development
- Enabling ecosystem for Start-ups /Entrepreneurship
- Business Development/ Marketing of Services
- Coordination with Stakeholders & other departments
- Capacity building activities for Stakeholders
- Any other related job assigned

The above is indicative job profile and may vary as per needs of the Corporation from time to time.

(ii) **Name of the Post: Assistant Manager**

**Gross Monthly remuneration:** Rs. 45,000 per month

**Qualifications & Experience:** Graduate with MBA from a recognized institute with minimum 2 years experience in Industry/ Developmental Projects

**Desirable Experience:** Experience in Business Development/ Public Private Partnerships/ Project Management/ Industrial promotion/ Entrepreneurship promotion

**Age:** 37 yrs or below

**Job Profile:** To assist DGM in following activities:

- Promotion of Life Sciences Sector
- Public Private Partnership for Infrastructure development
- Enabling ecosystem for Start-ups /Entrepreneurship
- Business Development/ Marketing of Services
- Coordination with Stakeholders & other departments
- Capacity building activities for Stakeholders
- Any other related job assigned

The above is indicative job profile and may vary as per needs of the Corporation from time to time.

(iii) **Name of the Post: Executive**

**Gross Monthly remuneration:** Rs. 30,000 per month

**Qualifications & Experience:** Graduate with MBA from a recognized and reputed institute

**Desirable:** Person with relevant experience shall be preferred.

**Age:** 30 yrs or below

**Job Profile:** To assist managerial staff in day to day activities for promotion of Life Sciences sector & related jobs.

The above is indicative job profile and may vary as per needs of the Corporation from time to time.

- Candidates having requisite qualifications and experience may submit application in the prescribed format **PROFORMA-I** which is available on the website of PBTI i.e. [www.pbttilabs.com](http://www.pbttilabs.com) along with the demand draft (Non-refundable) of Rs.500/- in favour of "Punjab State Biotech Corporation" payable at Chandigarh/Mohali and accompanied with the copy of following documents be submitted on or before the **due date i.e. 06.12.2019**:

1) Matriculation Certificate (for age proof) ;

2) Certificate of Qualifying Degree/Diploma along with mark sheets ;

3) Certificates of other qualifications, if any ;

4) Certificates in proof of experience clearly indicating the length and line of experience as per eligibility conditions ;

5) Community certificate, if applicable ;

6) DD for Rs.500/- for UR applicants in original. (Applicant are required to mention the name & post applied for on back side of DD on or before due date. No fee will be payable by Schedule Caste (SC)/ Schedule Tribes (ST) candidates.

After sending the hard copy, the candidates are also required to send a soft copy in M.S. Word format of the **PROFORMA-II** through e-mail on PSBC's e-mail address i.e. [biotechmohali@gmail.com](mailto:biotechmohali@gmail.com). Incomplete or without fees applications will not be considered. The Appointing Authority reserves the right to reject any or all applications without assigning any reason.

**Admn. Officer**